



**CITY OF ESSEX JUNCTION
RECREATION ADVISORY COMMITTEE
REGULAR MEETING AGENDA**

*Online & 75 Maple St.
Essex Junction, VT 05452*
**Wednesday, December 3, 2025
6:00 PM**

Members Present: Bridget Downey-Meyer, Cora Delucia, Oona Osborne, Pat Lynch, Rachel Hamm Vaughan, Joshua Birmingham, Jocelyn Emilio

Members Not Present: Piper Goodkind

Staff Present: Brad Luck, Mark Brislin, Rosy Peckham, Emma Membrino, Cass Falone, Riley Wilbur

The meeting was called to order at 6:02p.m. by Bridget.

1. WELCOME AND INTRODUCTIONS

2. ADDITIONS OR AMENDMENTS TO AGENDA

No additions or amendments were made to the agenda.

3. PUBLIC TO BE HEARD

No public in attendance or online.

4. REVIEW AND APPROVE MINUTES FROM LAST MEETING

Minutes were reviewed. Rachel motioned to pass, Pat seconded, and motion passed unanimously.

5. RAC MEMBER FEEDBACK TIME

- RAC members provided positive feedback on current Winter Lights display and the successful Pumpkin Palooza event – with particular accolades for the organization and flow of the Pumpkin Palooza foot traffic
- Discussion on the new Kaizen registration system: generally well-accepted and user-friendly for external users/Rec participants. Staff are working through some challenges and kinks, and are doing so with a high level of customer service

6. STAFF UPDATES – LICENSED CHILDCARE TEAM

Licensed childcare team provided introductions, information on each of their roles & responsibilities, shared accomplishments and challenges within their roles, and asked for RAC member input on expanding and improving opportunities within the camp and afterschool programs.

7. DIRECTOR'S REPORT/UPDATE

Brad shared the Director's report highlighting staffing, upcoming projects/updates to Rec facilities, upcoming events and engagement opportunities, and enrollment capacity updates

8. DISCUSS ANY POTENTIAL ACTION STEPS

Volunteers are needed at Train Hop (12/12 – particular need for volunteers at 2 Lincoln)
Invitation to participate in the Giving Tree project – updated this year to operate as an Amazon Wishlist
Bridget (and RAC members who are able/interested to join) will represent RAC at City Council's Feb meeting

9. ADJOURN

Pat motioned to adjourn, Cora seconded. Motion passed unanimously.
The meeting adjourned at 7:36p.m.