



**CITY OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
NOTICE AND AGENDA**

Online Only
Essex Junction, VT 05452
Tuesday, April 1, 2025
6:00 PM

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This meeting will be available remotely; there will be no in-person location for this meeting. Options to watch or join the meeting remotely:

- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING** (toll free audio only): (888) 788-0099 | Meeting ID: 832 5366 1622; Passcode: 189879
- **PROVIDE FULL NAME:** For minutes, please provide your full name whenever prompted.

1. **CALL TO ORDER** **[6:00 PM]**
2. **AGENDA ADDITIONS/CHANGES**
3. **PUBLIC COMMENTS**
4. **DISCUSSION ITEMS**
 - a. Proposed Main Street Sidewalk Projects from LOT (Local Option Tax) Funds **[15 min]**
Rick Jones, Public Works Superintendent and Jeff Kershner, Donald L. Hamlin Engineering
 - b. Update from Bike Walk Committee **[15 min]**
John O'Brien, Chair and Chris Yuen, Community Development Director/Staff Representative
5. **REVIEW AND APPROVE MINUTES**
 - a. Approve minutes: October 29, 2024
6. **READING FILE**
n/a
7. **ADJOURN**

Members of the public are encouraged to speak during the Public Comments agenda item, or when recognized by the Chair during consideration of a specific agenda item. Public comments are limited to a three minute rule unless waived by the Chair. This agenda is available in alternative formats upon request. Meetings of the Capital Program Review Committee, like all programs and activities of the City of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Finance office at 802-878-6944 TTY: 7-1-1 or (800) 253-0191.

**CITY OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE MEETING
MINUTES OF MEETING
APRIL 1, 2025**

COMMITTEE: Amber Thibeault, Chair; Kevin Collins; Karen Dolan; Nathan Doudera; Mike Plageman, Justin Rabidoux

ADMINISTRATION: Jeff Kershner, City Engineer; Ricky Jones, Public Works Superintendent; Jess Morris, Finance Director; Chris Yuen, Community Development Director

OTHERS PRESENT: John O'Brien

1. CALL TO ORDER

Ms. Thibeault called the meeting to order at 6 PM.

2. AGENDA ADDITIONS/ CHANGES

None.

3. PUBLIC COMMENTS

There were no comments from the public.

4. DISCUSSION ITEMS

a. Proposed Main Street Sidewalk Projects from LOT

Ms. Thibeault said that this would be the first sidewalk project with LOT funds. Mr. Jones said that the Railroad to Pleasant Street sidewalk project will be the first to be completed due to the bumps and heaving. The sidewalk between Ivy and Grove Street has problems with drainage. The projects are the same construction season but two different fiscal years and will be bid together to optimize costs.

b. Update from Bike Walk Committee

Mr. O'Brien, Chair of the Bike/Walk Advisory Committee (BWAC), detailed some of the projects that his committee had been working on. These include working with an intern to improve Park Street, developing a standard for installing flashing crosswalk beacons and improving the City bike map. Mr. Yuen discussed potential improvements to the Colchester side of Pearl Street to make it more pedestrian-focused and to slow down drivers.

5. REVIEW AND APPROVE MINUTES:

a. Approve Minutes: October 29, 2024

MIKE PLAGEMAN made a motion, seconded by **KEVIN COLLINS**, to approve the minutes of October 29, 2024. Motion passed 6-0.

6. READING FILE

None.

7. ADJOURN

JUSTIN RABIDOUX made a motion, seconded by **KEVIN COLLINS**, to adjourn the meeting. Motion passed 6-0; the meeting adjourned at 6:31 PM.

Respectfully Submitted,
Darby Mayville
Recording Secretary