

City of Essex Junction
Bike Walk Advisory Committee
Meeting Minutes – FINAL
APPROVED 9/10/2026



THURSDAY, AUGUST 13TH, 2026 • 7:00 PM
Online & 2 Lincoln Street, Essex Junction, VT 05452

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1. MEMBERS PRESENT

John O'Brien, Daniel Liguori, Jessie Huntley, Robert Frederick, Ian VanKirk

2. OTHERS PRESENT

Michael Giguere, Jack Evans

3. CALL TO ORDER

John called the meeting to order at 7 pm. Meeting attendees introduced themselves.

Introductions for 3 new members, Ian VanKirk, Jessica Huntley and Robert Frederick, who highlighted they hoped to support folks in Essex Junction to walk pets around safely, improve connectivity, run/recreate without disruption from motor vehicles.

4. AGENDA ADDITIONS/CHANGES

No agenda additions or changes were made.

5. PUBLIC TO BE HEARD

- a. Comments from Public

No members of the public provided public comments.

6. MINUTES FOR APPROVAL

- a. April 13th, 2026

Motion made by John O'Brien to approve the April minutes as presented. Motion passed unanimously (5-0).

7. BUSINESS ITEMS

- a. Welcome to New Members and Committee Reorganization

Michael Giguere explained how the committee has grown and functions and discussed what chair and vice chair entails. David Achee motioned to vote, Daniel Liguori seconded, to re-elect John O'Brien as Chair and elect Lauren Philbrook as vice chair. The motion was passed unanimously.

- b. Updates from Local Motion

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Jack Evans introduced an opportunity to set up walking school buses where a parent/educator/known community figure would be compensated to run it. After a short discussion on the needs and opportunities of the program, committee members agreed it was a good idea to move forward and do it at Hiawatha Elementary School. It was decided that John O'Brien, Jack Evans, and David Achee would meet with the principal of Hiawatha Elementary School to discuss next steps.

c. **Park Street Reconfiguration Funding**

The decided-upon lane restriping on Park Street does not have enough funding, Michael Giguere outlined that BWAC funding could be used to fill the funding gap in the project. The budget has generally been used to purchase RRFB's and bike parking hoops. Discussion centered around the significance of the Park Street project and connections to other towns, while members also expressed concern at such a big expenditure of funds.

David Achee motioned to support the use of its annual budget for implementation of the Park Street Complete Streets project, Daniel Liguori seconded. The motion was passed unanimously (5-0).

8. STAFF UPDATES

- a. Updates on City transportation projects
- i. Lincoln and Central RRFB

The project is currently in limbo - RRFB would require the movement of a utility pole in the way.

 ii. Pearl Street Crossing

No concrete median was selected. However, the project will be moving forward.

 iii. Form-Based Code Proposal for City Center and Pearl Street Corridor

Taking public feedback on this guide at the Planning Commission in September.

 iv. Pearl Street West

Michael outlined the project. It continues to move forward.

 v. Wilkinson & Tyler

Michael outlined that there is a potential redesign and signage addition that is being considered.

9. ADJOURNMENT

Daniel motioned to close, David seconded. The motion was passed unanimously (5-0).